



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

13 APR 23 11:40

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Health/State Laboratories
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Rainin Pipettors, Pipette Tips, and accessories

2. Vendor/Contractor/Service Provider:

RAININ INSTRUMENT, LLC

3. Amount of Request:

\$ 40,000

4. Term of Contract From:

GPO

To:

12 MONTHS

5. Prior SPO-007, Procurement Exemption (PE):

APPROVAL 4/23/13 - 4/22/14

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

It is not practicable or advantageous for the department to procure by competitive means since the State Laboratories Division (Medical Microbiology Branch and the Biological Response Laboratory of the Laboratory Emergency Response Program) already use Rainin Pipettors, Pipette Tips, and other accessories. These precision pipettors are being primarily used for molecular biology procedures such as Real Time Polymerase Chain Reaction (rT-PCR) procedures for influenza and gene sequencing. These procedures require precision pipettors capable of delivering very minute quantities of specimen or reagents. The Rainin pipettors are ergonomically designed precision pipettors that were selected for these procedures by the staff for ease of use and minimal fatigue and has reduced the incidence of carpal tunnel syndrome upon prolonged use. The pipettors are assay dedicated and are used in specific steps in the various procedures. Dedicated assay pipettors are not intermingled with other pipettors or other assays to prevent cross contamination which can lead to erroneous test results. These pipettors are sent back every 6 months (or annually) depending on the protocol to the manufacturer for servicing, calibration and repair in order to (See attached sheet)

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

The pipettor vendor was selected by the SLD staff for their ergonomic design and ease of use with minimal fatigue and precision and accuracy of specimen and analyte delivery. These pipettors were selected and are dedicated for use with specific assays. The accessories are manufacturer specifically for use with their pipettors.

The other pipettors used in the SLD also use manufacturer specific pipette tips and accessories and are available through national suppliers such as Fisher Scientific and VWR International.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Gail Kunimoto	SLD/MMB	453-6700	gail.kunimoto@doh.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*


Department Head Signature

4/23/13
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 4/23/13

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period 04/23/13 to 04/22/14 and is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required


Chief Procurement Officer Signature

5/17/2013
Date

REQUEST FOR EXEMPTION FROM HRS CHAPTER 103D

Rainin Pipettors, Pipette Tips, and Accessories

Page 3

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means: (continued)

maintain their warranty. The Rainin pipette tips are manufactured specifically for use with these precision pipettors and have demonstrated to provide the best fit for accurate delivery of the specimens or reagents according to manufacturer specifications in our laboratory. Some generic pipette tips do not always fit as well on the pipettor which increases discard for improper fitting and delivery of the analyte. Accessories can include such things as pipette racks for mounting the tips as well as replacement of pipette parts such as o-rings, grease, etc. which may be necessary following decontamination/cleaning procedures due to accidental contamination of the pipettor.

Rainin pipettors, pipette tips and accessories are manufactured and distributed solely through Rainin Instruments, LLC. See the attached letter from the manufacturer.

There are other pipettor manufacturers such as Eppendorf (manufactured by Brinkmann Instruments) or MLA which can be purchased through national suppliers such as Fisher Scientific or VWR. In addition to the Rainin pipettors, the SLD Laboratories uses Eppendorf and MLA pipettors for various other assays and procedures. These pipettors are also dedicated to their individual assays to prevent cross contamination by carry-over. Manufacturer specific pipette tips and accessories are also used with our Eppendorf and MLA pipettors.